



BOYS & GIRLS CLUBS
METRO DENVER



Make a Difference for Kids

Helping Kids. Building Communities.



Boys & Girls Clubs of Metro Denver is offering an exciting opportunity for the right person to join our dynamic, forward-thinking team. We rely on the dedication of caring employees to provide a safe, nurturing environment for kids to learn and grow. We take pride in our highly skilled, diverse and committed workforce. Our staff are educators, coaches, artists, mentors, community leaders and ambassadors. Join a team of passionate individuals who are working to make a difference for kids.

Clinical Manager – Program Support Center

Club/Office Location: Program Support Center

Job Description:

Boys & Girls Clubs of Metro Denver seeks to meet the social and emotional needs in our community through formalized behavioral health supports in all Clubs. The Clinical Manager (“Manager”) supports this mission by training and supporting interns and staff who provide direct service. The Manager ensures social workers and interns implement our vision and pillars of care. The pillars of care include *cultural competence, financial accessibility, convenience for families, and trauma-informed care.*

The Manager fosters strong relationships with local universities to ensure a strong and supportive internship experience. The Manager also facilitates ongoing training and professional development opportunities for social workers based off evidence-based best practices. Additionally, the Manager ensures our programs operate within the expectations of our grants and budget requirements.

Main Responsibilities: Supervision, Training & Development, Grant Compliance, Clinical Case Support

Mental Health Initiative Vision: An improved quality of life for our community members where mental health services strengthen families and provide hope for the future.

Job Requirements/Areas of Responsibility:

Supervision/Clinical

- Interview, hire, and supervise annual MSW intern cohort through weekly group supervision and individual consultation as needed.
- Maintain relationships with local social work graduate schools.
- Plan and facilitate annual internship programming including intern expectations, site placement, scheduling and workload.
- Work with Director to evolve organizational mental health interventions adapting to ever-changing best practices (evidence-based, therapeutic orientations, warm handoffs, etc.).
- Organize ongoing training for social workers focusing on increased clinical effectiveness and adaptation of industry best practices.

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives of employees assigned to this job. The Boys & Girls Clubs of Metro Denver is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, physical or mental disability, citizenship status, veteran status, or any other characteristic prohibited by law.

Training and Support for Social Work Team

- Facilitate meaningful and appropriate trainings and professional development opportunities for social work and Club employees surrounding social & emotional learning, mental health best practices, mandated reporting, suicidal ideation and more.
- Assist Director of Behavioral Health Services in interviewing, hiring, and onboarding of new Club based social workers.
- Provide regular clinical supervision and leadership for social work team including clinicians and interns. This includes assessing social, emotional and other causes of problem behavior and/or mental disorders among clients.
 - Attend social work clinical meetings to provide consultation.
- Maintain robust knowledge of local resources and partner agencies to ensure families have access to all possible supports.
- Participate on the Behavioral Health Workgroup supporting Club Directors in implementing supportive SEL practices in their Clubs.
- Respond to client emergencies and implement action as needed.

Administrative & Compliance

- Ensure high quality clinical records are maintained.
- Ensure proper completion of intern and clinical notes in Therapy Notes pursuant to outcome measurements and grant requirements.
- Work with Director to develop organizational policy in conjunction with NASW code of ethics, Colorado Statutes for Mandated Reporters, and BGCMD's Standard Operating Procedures.
- Support Director with new and existing grant reporting and subsequent budgeting.

Qualifications

- Master's Degree in Social Work.
- Licensed Clinical Social Worker (LCSW): active license status in the state of Colorado.
- At least 3 years of previous experience working with youth and families in a mental health field is preferred.
- At least one year of demonstrated supervisory or leadership experience at a similar organization. Other relevant experience may be considered as a substitute on a year-by-year basis.
- Strong passion for connecting members and families to the highest quality mental health services which is driven by evidence-based practice.
- Must have a deep understanding of the mental health needs of the BGCMD membership and their families.
 - Demonstrated ability to work effectively with diverse populations.
- Knowledge and understanding of HIPAA requirements.
- Experience in both practice theory and program management.
- Strong public speaking and community advocacy skills.
- Bilingual in English/Spanish.
- Candidates must be able to pass a drug test that include screening for marijuana, background check, criminal and driving records investigations, and reference checks.
- The successful candidate will primarily work indoors. Accordingly, the ability to use a variety of equipment including janitorial and office equipment is required. The job requires the ability to stand for extended periods, kneel, reach, bend, and lift objects weighing in excess of 25lbs. Outdoor work and moderate physically demanding activities may be required on occasion. The ability to read and write is necessary to complete reports and properly document program and organizational data.
- A valid driver's license and ability to be insured under the company's insurance policy is also a requirement.
- Continued employment is based upon the successful completion of Adult and Pediatric First Aid/CPR/AED courses and maintaining your certification which is paid for and coordinated by BGCMD.



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Details:

Status: Full-time (40 hours per week)

Pay Range: Hiring Range: \$58,000 - \$62,000 based on experience and qualifications

Hours: Vary depending on organizational need but generally fall between 9:00 a.m. – 6:00 p.m. or 7:00 p.m.

Benefits: Health, dental, vision and life insurance, a generous 401(k) matching program, paid time off including holidays and birthday, paid parental leave, professional development opportunities and more.

Interested applicants should submit a cover letter, resume and three professional references to jobs@bgcmd.org. Please include the position title in the subject line of the e-mail.

This position will remain open until filled.

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