



BOYS & GIRLS CLUBS
METRO DENVER



Make a Difference FOR KIDS

Helping Kids. Building Communities.



Boys & Girls Clubs of Metro Denver is offering an exciting opportunity for the right person to join our dynamic, forward-thinking team. We rely on the dedication of caring employees to provide a safe, nurturing environment for kids to learn and grow. We take pride in our highly skilled, diverse and committed workforce. Our staff are educators, coaches, artists, mentors, community leaders and ambassadors. Join a team of passionate individuals who are working to make a difference for kids.

Health Specialist – Force Boys & Girls Club

Club/Office Location: Force Boys & Girls Club

Job Description:

This position is part of a team-oriented Club staff dedicated to serving our youth and creating an optimal Club Experience. This position will plan, supervise and implement a variety of high-yield activities and targeted programs within a health and outdoor education focus.

This position primary responsibilities are:

- Planning and implementing the Fitnessgram curriculum that is focused around active living.
- Recruiting and retaining youth for the health and outdoor programs and meeting pre-established attendance and graduation goals.

This position helps members to make appropriate choices about their education, career, social, physical and emotional needs as it relates to health and their interaction with the Colorado environment from their backyard to the backcountry. The position also assesses the developmental needs, interests and characteristics of youth to develop targeted programs that result in an outcome-driven club experience.

Additional responsibilities will include but are not limited to:

- Grant reporting, meeting with other club staff, participation in professional development.
- Inventory and care for materials.
- Upkeep of all program areas and Boys & Girls Clubs vehicles.

Job Requirements:

- At least one year of direct youth service experience and will have a demonstrable record of planning and implementing youth programs. Previous experience working with at-risk youth is preferred, as is a background in health and/or outdoor education. Volunteer service may be substituted on a year-by-year basis.
- Planning and implementing a variety of health programs for members of all ages.
- Grant reporting, meeting with other club staff, participation in professional development.
- Inventory and care for materials.
- Candidates must be able to pass a drug test and criminal records investigation.

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives of employees assigned to this job. The Boys & Girls Clubs of Metro Denver is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, physical or mental disability, citizenship status, veteran status, or any other characteristic prohibited by law.

- The successful candidate will primarily work indoors and outdoors, with outdoor work inclusive of moderately physically demanding activities. Accordingly, the ability to use a variety of outdoor equipment as well as janitorial and office equipment is required. The job requires the ability to stand for extended periods on uneven ground, kneel, reach, bend, and lift objects weighing in excess of 25lbs. The ability to read and write is necessary to complete reports and properly document program and organizational data.
- Continued employment is based upon the successful completion of Adult and Pediatric First Aid/CPR/AED courses and maintaining your certification which is paid for and coordinated by BGCMD.

Details:

Status: Part-time (20 hours per week)

Pay Range: \$15.00 an hour non exempt

Interested applicants should submit a cover letter, resume and three professional references to jobs@bgcmd.org. Please include the position title in the subject line of the e-mail.

This position will remain open until filled.