



BOYS & GIRLS CLUBS

METRO DENVER



Make a Difference FOR KIDS

Helping Kids. Building Communities.



Boys & Girls Clubs of Metro Denver (BGCMD) is offering an exciting opportunity for the right person to join our dynamic, forward-thinking team. We rely on the dedication of caring employees to provide a safe, nurturing environment for kids to learn and grow. We take pride in our highly skilled, diverse and committed workforce. Join a team of passionate individuals who are working to make a difference for kids.

Gates Camp Head Counselor – Seasonal/Summer 2019

Club/Office Location: Gates Camp

Job Description:

BGCMD operates a residential summer program, Gates Camp, where under-served inner city youth, ages 8 to 13, attend 5 day/4 night, low cost, and in many cases, no cost, sessions. Kids/Campers participate in hiking, canoeing, sleeping under the stars, fishing, rock climbing, archery, hands-on games, and other outdoor activities. The Gates Camp program inspires kids to explore new ideas, develop a connection with the environment, work as a community, and support one another in the achievement of their personal potential. BGCMD is currently hiring two (2) Head Camp Counselors to live and work at Gates Camp between the dates of May 16th and July 30th.

BGCMD requires the following of all Camp employees:

- Employees must be at least 21 years of age
- Minimum of 1 year previous camp experience or relevant educational studies or volunteer experience
- Ability to pass pre-employment screenings including drug test which does test for marijuana, criminal background check, references and Department of Motor Vehicle records check

Head Counselors must also:

- Work in concert with the Camp's Directors and other staff members
- Directly participate in the management and supervision of Camp's Program Staff
- Teach and lead outdoor and indoor recreational and educational activities
- Work well with others and be able to manage conflict resolution situations appropriately
- Have excellent social and communication skills
- Be willing to become certified in First Aid and CPR
- Supervise campers and maintain a safe environment
- Complete various forms of paperwork
- Work with entire the camp employees: health professional, food service staff, etc. to provide a healthy and positive experience for Campers
- Attend and participate in pre-camp training, camp meetings and clean-up
- Follow and maintain BGCMD/Camp policies and Standard Operating Procedures
- Scheduling of cabin clean up, activities, camp outs, weekly staff duties, etc.
- Oversee daily schedules and ensure adherence to timelines
- Perform all other duties as assigned by the Camp's Directors

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives of employees assigned to this job. The Boys & Girls Clubs of Metro Denver is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, physical or mental disability, citizenship status, veteran status, or any other characteristic prohibited by law.

Job Requirements:

Physical Requirements/ Work Environment

The successful candidate must be able to work at high altitude (at or above 9,000 ft), walk long distances on uneven terrain, have stamina to work through long days and evenings, and have the ability to perform basic maintenance functions. Camp Staff may at times have to lift up to and over 50lbs. These positions require close collaboration with all staff including the Camp's Directors and On-Site Healthcare Provider.

Job Related Behaviors

Gates Camp employees are team players and must be punctual, flexible; each team member must follow through on commitments, respond in a timely manner to requests, exhibit problem solving skills and initiative, communicate effectively and follow proper reporting procedures. The right candidate is dedicated to the Mission of the organization and strives to uphold the Boys and Girls Club of Metro Denver's Core Values.

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Details:

Status: Seasonal, May 16th – July 30th (11 week term of service)

Hours: Wednesday 3:30 p.m. through Monday 5:30 p.m.

Pay Range: \$275 per week

Benefits: Position includes room and board for the duration of the term of service

Interested applicants should submit a cover letter, resume and three professional references to jobs@bqcmd.org. Please include the position title in the subject line of the e-mail.

This position will remain open until filled.