



BOYS & GIRLS CLUBS
METRO DENVER



Make a Difference for Kids

Helping Kids. Building Communities.



Boys & Girls Clubs of Metro Denver (BGCMD) has an exciting opportunity for the right person to join our dynamic, forward-thinking team. We rely on the dedication of caring individuals to provide a safe, nurturing environment for kids to learn and grow. We take pride in our highly skilled, diverse and committed team. We are educators, coaches, artists, mentors, community leaders and ambassadors. Join a team of passionate individuals working to make a difference.

Outdoor Specialist – Boston Elementary Boys & Girls Club

Club/Office Location: Boston Elementary Boys & Girls Club

Job Description:

The Outdoor Specialist position is an excellent opportunity for anyone pursuing a career in outdoor education, health services, sports recreation, youth development and/or is interested in the nonprofit sector.

In this role you will gain experience in planning, organizing and implementing engaging outdoor related activities for members. Activities should include: active living/physical activity, healthy eating/nutrition, outdoor education, and gardening.

This position helps members to make appropriate life choices as they relate to health, and their interaction with the Colorado environment from their backyard to the backcountry. You will work with partnerships and other community agencies organized by the Outdoor Education Coordinator and/or the Director of Healthy Lifestyles.

Job Requirements:

- Bachelor's degree from a regionally-accredited institution of higher learning in education, human or social services, theatre, art or a related field of study is preferred. Equivalent experience directly serving youth in a similar role may be substituted on a year-by-year basis.
- At least one year of direct youth service experience and will have a demonstrable record of planning and implementing youth programs. Previous experience working with at-risk youth is preferred, as is a background in health and/or outdoor education. Volunteer service may be substituted on a year-by-year basis.
- Planning and implementing a variety of health programs for members of all ages
- Grant reporting, meeting with other club staff, participation in professional development.
- Inventory and care for materials.
- Facilitation of premier Colorado experiences for youth to participate in.
- Engaging a minimum of 250 youth and 40 families per year in outdoor experiences.
- Candidates must be able to pass a drug test, criminal and driving records investigation.
- The successful candidate will primarily work indoors and outdoors, with outdoor work inclusive of moderately physically demanding activities. Accordingly, the ability to use a variety of outdoor equipment as well as janitorial and office equipment is required. The job requires the ability to stand for extended periods on uneven ground, kneel, reach, bend, and lift objects weighing in excess of 25lbs. The ability to read and write is necessary to complete reports and properly document program and organizational data. A valid driver's license and ability to be insured under the company's insurance policy is also a requisite.

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives of employees assigned to this job. The Boys & Girls Clubs of Metro Denver is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, physical or mental disability, citizenship status, veteran status, or any other characteristic prohibited by law.

Details:

Status: Part time (20 hours per week)

Pay Range: \$15.00 per hour, non-exempt

Hours: 2:30 PM – 6:30 PM during the school year, Hours vary between 7:30 a.m.- 4:30 p.m. during the summer

Interested applicants should submit a cover letter, resume, and three professional references to jobs@bgcmd.org. Please include the position title in the subject line of the e-mail.

This position will remain open until filled.