BOYS & GIRLS CLUBS
METRO DENVER

Helping Kids. Building Communities.

Make a Difference for Kids

Boys & Girls Clubs of Metro Denver is offering an exciting opportunity for the right person to join our dynamic, forward-thinking team. We rely on the dedication of caring employees to provide a safe, nurturing environment for kids to learn and grow. We take pride in our highly skilled, diverse and committed workforce. Our staff are educators, coaches, artists, mentors, community leaders and ambassadors. Join a team of passionate individuals who are working to make a difference for kids.

Gates Camp Head Cook– Seasonal, Summer 2016

The Boys & Girls Clubs of Metro Denver (BGCMD) operates a residential, summer camp where kids, ages 8 to 13, attend one-week, single-gender sessions at Gates Camp. Campers participate in hiking, canoeing, backpacking, fishing, rock climbing, archery, hands-on environmental games, and other outdoor activities. These programs and activities inspire kids to explore new ideas, work in teams, and support one another. We are currently hiring seasonal staff members, live and work at Camp between the dates of May 22 and July 28; terms of service for Head Counselors and the Head Cook begin on May 15. All positions are seasonal.

BGCMD requires the following of all Camp employees:

- Staff members must be at least 19 years of age
- Minimum of 1 year previous camp experience or relevant educational studies or volunteer experience
- Ability to pass pre-employment screenings including drug test, background check, motor vehicle records check

The Head Cook must:

- Support and adhere to daily food preparation and meal schedules and ensure timelines
- Work cooperative with the Head Cook and the Dishwasher/Prep Cook to prepare and serve meals;
- Effectively monitor food stores to limit spoilage and ensure quality
- Assist with checking-in and documenting all food/supply orders
- Prepare meals from “scratch’” using healthy and fresh ingredients that ensure a balanced and nutritious diet for Campers and Staff
- Be willing to prepare meals for a variety of dietary needs and preferences (i.e. gluten free, vegetarian, vegan, dairy and/or soy free, nut allergies, etc.)
- Support the realization of a “Healthy Lifestyle” for Campers and Staff
- Ensure that food items are available for staff to prepare meals for themselves on weekends
- Post daily/weekly menus in advance of serving meals
- Create and maintain a sanitary environment for food storage, preparation and the serving of meals;
- Perform and facilitate weekly deep cleaning of specific areas in the kitchen, e.g. - floors, vent hoods, walk-ins, dish cleaning area, ovens, etc.)
- Proactively manage and mitigate risk in the food service environment

Physical Requirements/ Work Environment

The successful candidate must be able to work at high altitude (at or above 9,000 ft), walk long distances on uneven terrain, have stamina to work through long days and evenings, and have the ability perform basic maintenance functions. Camp Staff may at times have to lift up to and over 50lbs. These positions require close collaboration with all staff including the Camp’s Directors and On-Site Healthcare Provider

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives of employees assigned to this job. The Boys & Girls Clubs of Metro Denver is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, physical or mental disability, citizenship status, veteran status, or any other characteristic prohibited by law.

BOYS & GIRLS CLUBS
METRO DENVER
Helping Kids. Building Communities.

Job Related Behaviors

Gates Camp Staff are team players and must be punctual, flexible; each team member must follow through on commitments, respond in a timely manner to requests, exhibit problem solving skills and initiative, communicate effectively and follow proper reporting procedures. The right candidate is dedicated to the Mission of the organization and strives to uphold the Boys and Girls Club of Metro Denver's Core Values.

Disclaimer

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives of employees assigned to this job.

Details:

Status: Seasonal, 11-weeks; **Hours:** Sunday 3:30 p.m. through Friday 7:30 p.m.; **Pay Range:** $425 per week; **Benefits:** Position includes room and board for the duration of the position.

Interested applicants should submit a cover letter, resume and three professional references to jobs@bgcmd.org. Please include the position title in the subject line of the e-mail.

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain or to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and objectives of employees assigned to this job. The Boys & Girls Clubs of Metro Denver is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender, color, religion, sexual orientation, national origin, age, physical or mental disability, citizenship status, veteran status, or any other characteristic prohibited by law.